**Sharing your Cardiac Emergency Response Plan (CERP) with Extracurricular and Community Groups**

When churches, community organizations, recreational athletic leagues, after school activity groups, etc, use your campus, it is important for them to know your cardiac emergency plan. The main components of this plan that need to be communicated include:

* Location of AEDs on campus
* If possible, how to gain access after hours
* Steps that must be taken quickly to initiate the chain of survival
	+ Recognition of a sudden cardiac arrest event (assume cardiac arrest in anyone who is collapsed and unresponsive and not breathing)
	+ Call 9-1-1
	+ Begin Hands-Only CPR (push hard and fast in center of chest about 100 times/minute)
	+ Retrieve and use the nearest Automated External Defibrillator (AED)
	+ Direct EMS to the scene (member of your team should be assigned to this role)

If you utilize a renters/facility user’s agreement, consider an addendum that includes sudden cardiac emergency planning.

Another option would be to add the following statement to your current user agreement document - -

“In the event of a cardiac emergency, our AED is located \*\*\*\*. Please call 9-1-1, begin CPR and retrieve and use the nearest AED. Continue supporting the victim until the local EMS arrives and takes over care.”

If you do not utilize a renters/facility user’s agreement, an alternative option could be to post signs in high traffic areas that are utilized by guests on campus to inform them of the plan for a sudden cardiac emergency.